

Summerset Estates Property Owners Association

Architectural Control Committee (ACC) Application for Homeowners

Select the type of ACC request. One form must be submitted for each project.

New Home Construction House or Property Improvement Other _____

Please provide the Property Owner's contact information below:

Name _____	Lot# _____
Address _____	
City/State/Zip _____	
E-Mail _____	
Home # _____	Cell # _____
Preferred contact method(s): <input type="checkbox"/> Call <input type="checkbox"/> E-Mail <input type="checkbox"/> Text	

Please fill out the section that corresponds with the type of ACC request you selected above.

NEW HOME CONSTRUCTION

- Copy of the official property (lot) survey with the location and measurements from the property boundaries of the following items as applicable: home, garage, driveway, mailbox, well, septic, lighting, sprinkler system, pool, etc. (including any other structures, buildings, fences, pools, play structures, etc. that are part of the new home construction project)
- 8 ½ x 11 architectural renderings of the home & garage (if detached) of the dimensions, square footage, elevation and floor plans of each level (including electrical).
- Specifications, description and pictures of the following exterior structure materials and colors: roof, home/garage/building outer coverings, paint colors, windows, etc. and other structures, buildings, fences, pools, play structures, etc. that are part of the new home construction project.

Proposed Construction Start Date _____ Proposed Construction Completion Date _____

Contractor Company _____ Contact Name _____

Phone Number _____ E-mail _____

Provide information on **HOUSE** paint selection below. Attach the actual paint sample sheet from paint supplier.

House/Attached Garage	Paint Color	Location on the structure
Exterior Paint Color#1		
Exterior Paint Color #2		
Exterior Paint Color #3		

Provide information on **DETACHED GARAGE/OTHER STRUCTURE** paint selection below. Attach the actual paint sample sheet from paint supplier

Type of Structure	Paint Color	Location on the structure

Provide information below on the **HOUSE/ DETACHED GARAGE/OTHER STRUCTURE** exterior building coverings (sides/roof). Attach pictures or samples of each.

Location/Building	Exterior Building Materials (not paint)	Manufacturer/Type/Description

Provide information below on any other structures, buildings, fences, pools, play structures, etc. that are part of the new home construction project. Attach renderings, plans or pictures of similar items for review.

Item	Materials	Manufacturer/Type/Description

HOUSE OR PROPERTY IMPROVEMENT

- Copy of the official property (lot) survey with the location and measurements from the property boundaries of the property improvement items.
- 8 ½ x 11 architectural renderings or free hand drawing of all items.
- Specifications, description and pictures of the exterior structure materials and colors for each item.

Proposed Construction Start Date _____ Proposed Construction Completion Date _____

Contractor Company _____ Contact Name _____

Phone Number _____ E-mail _____

Provide information below on any other structures, buildings, fences, pools, play structures, etc.. Attach renderings or drawings, plans or pictures of similar items for review with each item number indicated.

Item Name	Materials	Manufacturer/Type/Description
1		
2		
3		
4		

OTHER _____

Provide information below on any other items for ACC Approval. Attach all information needed for review.

As the Home/Property Owner, I authorize the ACC members and/or agents to enter upon and inspect the Lot and structure(s) thereon for the purpose of reviewing this request and shall not be deemed a trespass.

I understand that work on any project must be started within six (6) months of receiving ACC Approval and am aware of the timelines for completion (4 months for driveways, mailboxes, fences, etc.; 6 months after the slab is poured for new home construction). I am also responsible for overseeing the work and conduct of all contractors for the duration of my project and agree not to begin construction/changes until the ACC notifies me of their decision.

I further agree to and will indemnify and hold harmless the Association, Officers, Members, and Agents against all liability of any kind in connection with this ACC Request.

Signature of Homeowner _____
Date

FOR ACC USE ONLY

Request Received on: _____

Request Reviewed on: _____

Approved. List restrictions (as applicable):

Disapproved for the following reasons:

Reviewed by:

ACC Committee Member Date

ACC Committee Member Date